

# TUITION / CATALOG ADDENDUM 1 & FINANCIAL AID INFORMATION

## 720 Hour Massage Therapy Program

**720 Clock Hours**

<u>Course</u>	<u>Clock Hours</u>	<u>Cost</u>
Anatomy .....	60.....	900.00
Body Centered Therapy .....	30.....	450.00
Business & Wellness .....	44.....	660.00
Elective (Aromatherapy, Seated Massage 1, Prenatal, ..... Intro to Polarity, Infant Massage)	16.....	240.00
Integrated Massage .....	40.....	600.00
Massage Clinic .....	50.....	750.00
Massage Level 1.....	120.....	1,800.00
Massage Tier 2.....	120.....	1,800.00
Massage Level 3.....	100.....	1,500.00
Palpation of Anatomy .....	40.....	600.00
Physiology.....	60.....	900.00
Sports Massage 1 .....	40.....	600.00
	720.....	10,800.00

### ADDITIONAL EXPENSES INCLUDED IN ENROLLMENT AGREEMENT

Books / Supplies.....	\$737.18
Table Package .....	\$625.00
Materials Fees.....	\$55.00
Liability Insurance (includes student insurance, exam coach, 1st year professional upgrade) .....	\$140.00
CSHA Shirts.....	\$69.88
Licensure Process (Fingerprint & Background check, administrative fees) .....	\$75.00
State License Application Fee .....	\$200.00
Massage and Bodywork License Exam Fee.....	\$265.00

**Total Program Cost.....\$12,967.06**

*Financial Aid available to those who qualify. See page 5 for more information.*

**All pre-enrollment agreement prices reflect an approximate figure and are subject to change.**

- \$50 application fee due at enrollment.
- Anatomy and Physiology are available on a class-by-class basis. Students must enroll in the program to begin Massage Level 1. Prerequisites must be met on all other classes.
- Non-Financial Aid students are required to pay \$1250 deposit.
- Completion: 9 or 12 months. A certificate of training will be awarded upon completion.
- CSHA provides equipment (tables & bolsters) for in-class instruction.
- Other out of pocket expenses as needed while in school +/- \$100 for linens, lotions, lotion holster, basic school supplies, etc.

### VOLUME 33

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[WWW.CSHA.NET](http://WWW.CSHA.NET)

## Continuing Education Courses

See Catalog for individual course descriptions and prerequisites. Continuing Education Courses are outside institutional accreditation and are not within the School's accredited program by ACCSC.

☼ = Courses from the Massage Therapy Program (720 hours) can be taken on an individual course basis for Licensed Massage Therapists and those applying for licensure reinstatement in Colorado.

◆ = NCBTMB CE Approved courses

COURSE	CLOCK HRS	COST	MATERIALS	BOOKS/SUPPLIES
☼ Anatomy	60	900.00	5.00	102.10
Applied Kinesiology	30	450.00	3.00	48.38
☼ Aromatherapy	16	240.00	5.50	0
☼ Body Centered Therapy	30	450.00	2.00	19.30
☼ Business & Wellness	44	660.00	4.00	45.08
CPR/1 <sup>st</sup> Aid	7	50.00	0	0
Healing Touch Level 1	20	400.00	0	36.55
◆ Hydrostone	14	210.00	2.00	53.75 (set of stones)
☼ Infant Massage	16	240.00	5.50	0.00
☼ Integrative Massage	40	600.00	2.00	0.00
☼ ◆ Intro to Polarity	16	240.00	5.50	0.00
☼ Massage Clinic	50	750.00	2.50	\$0.00
☼ Massage Level 1	120	1,800.00	3.50	160.11
☼ Massage Tier 2	120	1,800.00	3.50	161.23
☼ Massage Level 3	100	1,500.00	12.50	270.82
☼ Palpation of Anatomy	40	600.00	5.00	102.10
☼ Physiology	60	900.00	2.00	83.84
☼ Prenatal Massage	16	240.00	5.50	\$0.00
☼ ◆ Seated Massage Level 1	16	240.00	5.50	\$0.00
☼ Sports Massage Level 1	40	600.00	7.50	80.61

CRANIAL SACRAL THERAPY	CLOCK HRS	COST	MATERIALS	BOOKS
Cranial Sacral Level 1	50	750.00	2.50	75.20
Cranial Sacral Level 2	50	750.00	2.50	0

LYMPHATIC DRAINAGE	CLOCK HRS	COST	MATERIALS	BOOKS
Lymphatic Drainage Level 1	45.0	675.00	2.00	65.52
Lymphatic Drainage Level 2	32.5	487.50	2.00	0
Lymphatic Drainage Level 3	32.5	487.50	2.00	0

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REFLEXOLOGY	CLOCK HRS	COST	MATERIALS	BOOKS/SUPPLIES
Reflexology 1	24	360.00	5.00	0
Reflexology 2	60	900.00	10.00	0

TRAUMA TOUCH THERAPY	CLOCK HRS	COST	MATERIALS	BOOKS
◆ Trauma Touch Level 1	50	750.00	10.00	0
Trauma Touch Level 2	50	400.00	2.50	0

ONCOLOGY MASSAGE THERAPY	CLOCK HRS	COST	MATERIALS	BOOKS
Oncology Massage Level 1	60	900.00	2.50	39.78
Oncology Massage Level 2	50	750.00	5.00	0

The Oncology 2 Externship is a remarkable opportunity to receive real world experience doing massage on a hospital floor, infusion center, radiation center and hospice. This class and completion of the requirements listed below can open many doors for the massage therapist to collaborate with the medical community in a facility setting or clinic.

**Please note:**

- You must have DAYTIME hours available to take part in this Oncology 2 externship.
- Hospital and externship requirements and fees are subject to change.

### SCHEDULE / TIME COMMITMENT FOR ONCOLOGY 2

1. **All day orientation** on the first Monday of the spring term, the day before class starts. (One day):
  - Porter Hospital - 8a - 1p
  - Porter Hospice - 2p - 4p
2. **Hospital Externship Schedule during the Spring Term**  
 Students are assigned a day/shift that will be the same for every week during your 8 week hospital/radiation/infusion/hospice rotation:
  - Days: Tuesday, Wednesday or Thursday (*day options are based on hospital availability and class size*).
  - Shifts (am or pm):
    - AM - between 7:45am and 12:15pm
    - PM - between 11:45 am and 4:00 pm
3. **In Class hours** 6-8pm Tuesday evenings during the Spring Term for ten weeks.

(Oncology Level 2 information continued on the next page)

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## Continuing Education Courses

### VACCINATION RECORD OF INOCULATIONS, TITERS OR DECLINATIONS FOR ONCOLOGY 2 (cost are approximate)

\$ 0.00	<b>TB/PPD (tuberculosis) (annual)</b> <i>Required. Available, at no cost to you, through Employee Health at Porter Hospital once all paperwork is turned in and processed by the Hospital. Sign up information will be given in Onc 1.</i>
\$ 30	<b>Flu Vaccination (annual)</b> <i>Required to do hospital rotation <u>during</u> flu season.</i>
\$ 270	<b>Hepatitis B (3 dose series over a 6-month period)</b> <i>May be declined. This vaccination is a protection for the student. This vaccination is required to work at some hospital facilities</i>
\$ 55	<b>Hepatitis C titer</b> <i>May be declined. This titer is required to work at some hospital facilities.</i>
\$ 105	<b>MMR (Measles, Mumps, Rubella)</b> <i>May be declined. These vaccinations are required at some hospital facilities.</i>
\$ 150	<b>Varicella/Chicken Pox (1 dose)</b> <i>May be declined. These vaccinations are required at some hospital facilities.</i>

### OTHER REQUIREMENTS FOR ONCOLOGY 2

\$ 80	<b>TDaP (Tetanus, Diphtheria, Pertussis) (every ten years)</b> <i>May be declined. These vaccinations are required at some hospital facilities.</i>
\$ 50.00-70.00	<b>CPR certification (American Heart Association Basic Life Support [BLS])</b> <i>Required. Must be current and within 2 years during Onc2.</i>
\$ 25.00	<b>CSHA Black Polo Shirt</b> <i>Required for use during externship (purchased separately).</i>
\$ 0.00	<b>Oncology Massage Student Badge</b> <i>Required during externship – provided in ONC2 by CSHA. (Replacement badges = \$5.00).</i>

### PAPERWORK: TO BE TURNED IN DURING ONCOLOGY 1 FOR ONCOLOGY 2:

**Portfolio:** Professional Packet must be completed in order to start clinical hours and must contain all of the following:

- ❖ Professional Current Resume.
- ❖ Copies of all massage certificates.
- ❖ (2) Copies of Colorado Massage License.
- ❖ (2) Copies of professional liability insurance listing Colorado School of Healing Arts, Porter Adventist Hospital and Porter Hospice as additional insured (this can be done easily with a phone call to your liability insurance provider at no charge, or complete online in your account).
- ❖ (2) Copies of recent (<2 years) CPR (American Heart Association BLS) certification.
- ❖ (2) Copies of Driver's license or State ID.
- ❖ (2) Copies of Social Security Card or current Passport.
- ❖ (3) Copies of the results from your TB/PPD testing.
- ❖ (1) Copy of signed CSHA confidentiality form.
- ❖ (1) Copy of vaccination records, titer results or declinations for all listed vaccinations.

**Applications with Background Check Authorization** for Hospital and Hospice will be distributed in Oncology 1.  
*BACKGROUND CHECK IS FREE TO THE STUDENT.*

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## How to Apply for Financial AID At CSHA

*Our goal is to expedite and simplify the application process for financial aid.*

*Please contact us with your questions and to schedule an appointment.*

If you plan to start on or after July 1, 2020, you will apply for financial aid in the 2020/2021 federal award year of July 1, 2020 – June 30, 2021. To have financial aid award money applied to first quarter tuition and fees, it is important to apply early.

Financial aid forms can be intimidating; we are happy to assist you and answer your questions! You're welcome to call and schedule a time to meet with Jeff Penton, Financial Aid Administrator, for support or you can complete step 1 below.

1. Please complete the 2020/2021 Free Application for Federal Student Aid (FAFSA) at [www.FAFSA.ed.gov](http://www.FAFSA.ed.gov). To ensure that CSHA receives your information, use the federal school code **035844** as you enter your **2018** tax information. If you are under the age of 24, you may need to have your parent(s) also complete the FAFSA.
2. **Please contact our Financial Aid Administrator to schedule a time to review your options utilizing the Title IV Federal Aid at CSHA.**

**Please stay in contact with the Financial Aid Office and check with us if you have questions about your application, deadlines, or potential award.**

Financial Aid 303-986-2320, Ext. 23

Jeff Penton – [financialAid@cscha.net](mailto:financialAid@cscha.net) or [jeff@cscha.net](mailto:jeff@cscha.net)

### **Title IV Financial Aid Programs- 2020/2021 Award Year**

#### **Federal Pell Grant**

**Award amount from \$511 to \$5,076.**

The Federal Pell Grant is money awarded to eligible students that does not have to be paid back. Eligibility for the grant is based on 2018 income as well as other factors. Students who have received a Bachelor's degree are ineligible to receive the Pell Grant. Monies are awarded per payment period (1st half and 2nd half of the program) and applied directly to college tuition and fees.

#### **Federal PLUS Loans**

**Loan amount to \$10,000 or more as student budget allows**

The PLUS loan (Parent Loan for Undergraduate Students) is available to eligible parent(s) of dependent students. Both the interest and principal repayment begin upon the student completing the program or their last day of attendance. The lender will perform a credit check on the parent(s). If the parent(s) is/are declined for the PLUS loan, the dependent student may apply for unsubsidized direct loans up to independent student award limits.

*(Cont. on next page)*

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## **Federal Direct Loans**

### **Subsidized**

This need-based loan program provides funds to eligible students, and is required to be paid back. Interest on this loan is subsidized by the federal government while the student is enrolled in school at least half-time. Principal repayment of the loan begins after the six-month grace period. Eligibility is based primarily on 2018 income.

### **Unsubsidized**

This loan program is not need-based. Interest on this loan is accrued on the day of disbursement, but can be deferred. If the interest is deferred, it may be capitalized (added to the principal amount borrowed). Principal repayment of the loan begins after a six-month grace period following the student's graduation or last day of attendance.

## **Veterans' Benefits**

CSHA is approved for participation in various funding programs offered through the Veterans Administration, including the GI Bill®. Information on eligibility requirements and applications can be obtained from the Financial Aid Office or the official U.S government Website at <http://www.benefits.va.gov/gibill>

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <https://www.benefits.va.gov/gibill>

### **Financial Aid, Ext. 23**

Jeff Penton – [financialAid@csha.net](mailto:financialAid@csha.net) or [jeff@csha.net](mailto:jeff@csha.net)

## **Corrections to the CSHA School Catalog Published January 2019.**

- This catalog is not complete without the included Tuition Addendum 1, 720 Hour Schedule Addendum 2, Continuing Education and Elective Schedule Addendum 3.
- Pg. 19 Class Size and Times, replace with the following: A maximum number of students in a class is established at 30. All dates and times are subject to change dependent upon student enrollment/registration. The teacher:student ratios are as follows:  
Lecture class- 1:30      Bodywork class- 1:24      Student Massage Clinic- 1:15  
Teaching assistants give support to instructors in full capacity classes.
- Pg. 10-15, \*Outside Institutional Accreditation means that these courses are not within the school's scope of accredited program by ACCSC.
- Pg. 18 Credit for Previous Training add: The school maintains a written record of the previous education and training of the veteran or eligible person and clearly indicates that appropriate credit has been given for previous education and training, with the training period shortened proportionately, and the veteran or eligible person and the Department of Veterans Affairs so notified.
- Pg. 18 after Tuition add Late Payment Policy: Failure to pay tuition by the due date will result in an additional 5% late charge. Failure to pay tuition and late charges within ten days of the due date may result in probation, suspension or dismissal.  
The Colorado School of Healing Arts will not penalize or prohibit a Veteran using Chapter 31 or 33 benefits from attending or participating in courses while awaiting the processing or payment from the Dept. of Veteran Affairs so long as the veteran has produced a valid "Certificate of Eligibility" or a "Statement of Benefits."

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## **Corrections (cont'd)**

- Pg. 23 Withdrawal Policy addition: Students who withdraw from a class and/or program are subject to the state refund policy, and for financial aid students this includes the Return to Title IV Aid Policy. When students withdraw from a class within the program, the student will be required to pay any withdraw fees and retake the entire class.
- Pg. 24 Tuition/Fees Refund Policy the following corrections apply:
  - Students who cancel their enrollment agreement by notifying the school within three (3) business days of signing the agreement are entitled to a full refund of all tuition and fees paid.
  - Students who withdraw after three (3) business days of signing the agreement, but before the commencement of classes, are entitled to a full refund of all tuition and fees paid except the maximum cancellation charge of \$150 or 25% of the enrollment agreement price, whichever is less.
  - The refund calculation is based on the last date of attendance.
- Pg. 25 Return of Title IV Refund Policy is now referred to the Return to Title IV Aid Policy.
  - First sentence of policy replace with: If a student withdraws from CSHA and the student received Title IV Federal Student Aid (FSA) assistance during the payment period for which the Return to Title IV Aid must be calculated, CSHA must determine the amount of Title IV funds a student has earned at the time of withdrawal using the Return of Title IV (R2T4) funds formula.
- Pg. 26 Code of Conduct section E correction: Students must wear an unmodified CSHA Tee Shirt, CSHA Polo, or similar plain tee shirt/polo or scrubs.
- Pg. 29 School Disciplinary Policies, Program Dismissal replace first sentence with: If the school is unable to contact the student, the student will be dismissed from the program and a dismissal notice may be sent by certified mail to the student.
- Pg. 30 Add Policy: Student Records and Transcripts  
CSHA shall maintain for a minimum of 6 years, student records that shall include at least the following:
  - a. A copy of the enrollment agreement and other documents relating to the payment for educational services.
  - b. Student information, including:
    - i. Student's legal name.
    - ii. Permanent or other address at which the student may be reached.
    - iii. Records relating to financial payments and refunds.
    - iv. Record of attendance.
  - c. Date of completion or termination of training and the reason (s) thereof.
  - d. Record of any student grievance.
  - e. Copies of correspondence or other records relating to the recruitment, enrollment and placement of the student.
  - f. Any request made by an outside party for non-directory information must be accompanied by a signed "Consent to Release Records" form by the student (see exceptions listed under FERPA).
  - g. In the event a student is delinquent on their payment agreement(s) or has an outstanding balance due to the school, they may not be able to request a transcript or any other forms from their file until their balance is paid or becomes current.CSHA shall maintain, as a permanent record, a transcript. This transcript of the individual student's record of achievement will provide at a minimum the following information:
  - a. Student's legal name.
  - b. Title of program, including total number of hours of training received and dates of enrollment.

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- c. Grade record of each course, lesson or unit of instruction and the cumulative Grade Point Average for the Program (GPA).
- d. Explanation of grading system.
- e. Student transcripts, meeting requirements of state, federal and associated accrediting agencies, shall be retained by the school as a permanent record.

\*Students have the right to inspect and review the education records within 45 days after submitting a written request to the school’s registrar. Students wishing to review their records must do so in the confines of the business office.

Official transcripts are available to students and graduates for a fee of \$10.00, if their account is current.

**Colorado School of Healing Arts Disclosures:** <http://www.csha.net/about-csha/disclosures/>

**Graduation and Employment Rates – as submitted to the Accrediting Commission of Career Schools and Colleges (ACCSC).**

Completion or Graduation rates (G) consist of the number of students who graduated from the program divided by the number of students available for graduation (base) in the program during the time period. The students who graduated must have done so within 150% of program length plus three months. Example: the data reported in 2020 for a 12 month program would be for students who graduated between October 2017 and September 2018.

Placement or Employment rates (E) consist of the total number of graduates employed in the field divided by the number who graduated (from above cohort) and were available for employment.

Program	ACCSC Annual Report Date					
	2018		2019		2020	
	G	E	G	E	G	E
<b>Massage Therapy Program – 9 month</b>	100% 16/16	100% 16/16	79 % 23/29	96% 22/23	100% 12/12	100% 12/12
<b>Massage Therapy Program – 12 month</b>	78% 31/40	84% 26/31	79% 63/81	89% 56/63	85% 67/79	85% 57/67

The ACCSC established benchmark for Graduation of a 9 month program is 60% and for a 12 month program it is 55%.

The ACCSC established benchmark for Employment is 70%.

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