

# COLORADO SCHOOL OF HEALING ARTS CLINICS 303-986-2320

## **CLIENT RESPONSIBILITIES FOR THE CSHA STUDENT MASSAGE THERAPY CLINICS**

CSHA wishes to provide an environment that is safe and healthy (emotionally and physically). Behavior which is detrimental to the welfare or safety of others, students or school personnel is strictly forbidden.

1. Hygiene: Please be conscientious of your personal hygiene as a participant in the clinic.
2. Reminders: Please put your appointment on your calendars. If you choose to fill out a reminder request, as a courtesy, the office will *attempt* to email or text you within 48 hours in advance to remind you of your appointment.
3. 24 Hour Cancellation Request: Please cancel at least 24 hours in advance if at all possible. Cancel at any time if feeling ill.
4. Lateness: If you know in advance you will be late, please call us. Arriving late will result in a shorter session for you. You will still pay for the full session.
5. No Shows: If you are late by 15+ minutes, without notice, we will consider it a “no show” and the student therapist may no longer be available.
6. Cell phones: Please turn off all cell phones while receiving your scheduled massage.
7. Feedback/Concerns: If at anytime you feel uncomfortable with the therapist or their massage techniques, please communicate with your therapist. If your feedback does not result in what you need, feel free to discontinue the massage and immediately inform the Clinic Director or Front Office at the time of your visit.
8. Children: No one under the age of 18 is allowed to receive a massage at any CSHA clinic. Children may not remain on campus during a parent’s massage.
9. 12 Hour Rule: No alcohol or recreational drugs should be consumed a minimum of 12 hours prior to your scheduled appointment.
10. Inappropriateness: It is not appropriate for client or therapist to demonstrate any behavior, gestures or expressions that are sexually suggestive or personal in nature.
11. Not Permitted: Use of cursing or vulgarities, verbal abuse or harassment, willful defiance of authority, carrying, bringing, using, or possessing alcohol, drugs, or weapons of any kind is not permitted.
12. Smoking: Smoking inside any part of the CSHA campus is not permitted except **outside** at southeast corner of the building.
13. Bicycles: Bicycles are not allowed inside the building. There is a bike rack is outside on the east side of the building.
14. Medical intake: Some conditions require the use of barriers or avoidance and some conditions require that your therapist modify your massage. Therefore, you will be asked about medical conditions and medications prior to each massage and you are responsible to update your intake form with any changes. Please support your therapist in creating the best massage experience for you.
15. **Eval: You will be required to fill out an evaluation at the end of your session in the waiting room. Constructive feedback throughout the massage and in the evaluation is greatly appreciated!**
16. **You are required to leave the clinic room within 15 minutes of the conclusion of your massage and if not, staff will knock and enter.**

***NOTE: To receive massage in the student clinic, you must be willing to work with all or any of our student therapists.***

**Thank you for reading and signing this form.**

**WE RESERVE THE RIGHT TO REFUSE SERVICE TO ANYONE**

Signature \_\_\_\_\_ Date \_\_\_\_\_