

# COLORADO SCHOOL OF HEALING ARTS CLINICS 303-986-2320

## CLIENT RESPONSIBILITIES FOR ALL MASSAGE THERAPY CLINICS

CSHA wishes to provide an environment that is safe and healthy (emotionally and physically). Behavior which is detrimental to the welfare or safety of others, students or school personnel is strictly forbidden.

### **MASSAGE THERAPY CLINICS:**

1. Please be conscientious of your personal hygiene as a participant in the clinic. A shower is available at the school if you should need one. Please bring your own towel and soap and arrive early enough to be ready by your appointment
2. As a courtesy, the office will attempt to call you 48 hours in advance to confirm your appointment. You do not need to return this call unless you are planning to use a gift certificate or need to cancel. See cancellation policy.
3. We have a 24 Hour Cancellation Policy which means you need to cancel at least 24 hours in advance or we will bill you for the session. This is regardless of whether you receive a courtesy call or not.
4. If you know in advance you will be late, please call us. Arriving late will result in a shorter session for you. You will still pay for the full session.
5. If you are late by 15+ minutes, without notice, we will consider it a “no show”, & you will be billed for the session.
6. Anytime you are billed for a session, for whatever reason, you may reschedule after your bill has been paid.
7. Please turn off all cell phones while receiving the scheduled massage.
8. If at anytime you feel uncomfortable with the therapist or their massage techniques, please inform the Clinic Director or Clinic Coordinator at the time of your visit.
9. No one under the age of 18 is allowed to receive a massage at any CSHA clinic. Children may not remain on campus during a parent’s massage.
10. No alcohol or recreational drugs should be consumed a minimum of 12 hours prior to your scheduled appointment.
11. It is not appropriate to demonstrate any behavior, gestures or expressions that are sexually suggestive or personal in nature.
12. Use of cursing or vulgarities, verbal abuse or harassment, willful defiance of authority, smoking inside any part of the CSHA campus, carrying, bringing, using, or possessing alcohol, drugs, or weapons of any kind is not permitted. Bicycles are not allowed inside the building. There is a bike rack on the east side of the building.
13. Some conditions require the use of barriers or avoidance and some conditions require that your therapist modify your massage. Therefore you will be asked about medical conditions and medications prior to each massage and you are responsible to update your intake form with any changes. Please support your therapist in creating the best massage experience for you.
14. **You will be required to fill out an evaluation at the end of your session in the waiting room. Constructive feedback throughout the massage and in the evaluation is greatly appreciated.**
15. **You are required to leave the clinic room within 15 minutes of the conclusion of your massage and if not, staff will knock and enter.**

***NOTE: To receive massage from a Student therapist, you must be willing to work with both male and female therapists. If this is not possible for you then you may only schedule with a Professional therapist. Please request a professional therapist each time you call to make an appointment in order to request a male or female therapist.***

Thank you for reading and signing this form.

**WE RESERVE THE RIGHT TO REFUSE SERVICE TO ANYONE**

Signature \_\_\_\_\_ Date \_\_\_\_\_